

# PRIVACY NOTICE OF PERSONAL INFORMATION CLIENTS & SUPPLIERS

Ultimate Level Logistics, S.A. de C.V., form now on described as "ULL", with address at Bajío 369, Int. 601, Col. Hipódromo Condesa, Alc. Cuauhtémoc. C.P. 06170, CDMX, in accordance with the articles 4, 7, 8, 9, 10, 11, 12, 13 and 14 of the mexican Federal Law of the Protection of Personal Data Held by Individuals, it is stated that the financial, commercial or personal information, that every client or provider deliver to ULTIMATE LEVEL LOGISTICS, SA DE C.V., will be for the exclusive purposes of the commercial relationship and will not be disclosed to third parties, except for the exceptions established by law.

In this sense, we inform you that your data will be treated and protected under the principles of legality, quality, consent, information, purpose, loyalty, proportionality and responsibility, according to Article 6 of the aforementioned order.

Likewise, we inform you that your personal and sensitive data, are safeguarded under the strictest security, technical and physical measures, which have been implemented in order to protect said information, unauthorized access or treatment.

## MEANS OF COMMUNICATION

**ULL** makes available to the owners the following contact information through which we will receive any request to limit the use or disclosure of your personal data, clarification or complaints.

© Email: legal@ull.com.mx

Address: Bajío 369, Int. 601, Col. Hipódromo Condesa, Alc. Cuauhtémoc. C.P. 06170, CDMX

# PERSONAL INFORMATION

**ULL** collects and treats the following groups of personal data, in a lawful manner.

- Udentification
- Fiscal
- Sinancial
- Academics
- Professional career



## SENSITIVE PERSONAL INFORMATION

- Unformation resulting from judicial or administrative resolutions.
- Membership of civil society organizations.
- U Life habits.
- Religious belief.

**ULL** collects the personal data above described, on printed paper in original and/or copies, by email, our website, social networks, whichever that voluntarily choose the owner to send us information.

As long as you do not express any objection at the time you provide us with your personal data or when you express your opposition by the means described in the previous section, by sending us in a free document that expresses your desire to revoke your consent at any time.

According to art. 40,41 and 42 of the regulation the above personal information will be used for the following purposes to establish the legal relationship with the organization.

## **NECESSARY PURPOSES**

- Carry out the recruitment and selection process for personnel.
- W Hiring, delivery and payment of our products and services.
- Compliance with legal obligations.
- Administrative, judicial or any other type of process that involves the owner of personal data.
- Apply the security, physical and hygiene measures established in the organization.
- Assignment of work tools.
- The images obtained by the video cameras that are located within our facilities, are for your safety, our visitors, collaborators and the goods under our custody, through their supervision or permanent monitoring.
  - Images are kept for a maximum of 30 days for security reasons, after which they are permanently deleted.

# **OPTIONAL PURPOSES**

- Commercial and marketing projection.
- © Communication of promotions.
- Registration in the ULL job exchange.



# **TRANSFER**

The personal information described above, can be transferred and processed by third parties inside and outside the national territory. All the aforementioned purposes, are in the cases of art. 37 of the law, so it is not necessary to obtain the consent for its transfer:

PURPOSE	THIRD PARTY
Hiring, delivery and payment of our products and services.	<ul> <li>Government.</li> <li>External assistants.</li> <li>External consultants.</li> <li>External lawyers.</li> <li>Extrajudicial money collection companies.</li> </ul>
Compliance with legal obligations.	<ul> <li>Government.</li> <li>Insurance companies.</li> <li>Internal medical service.</li> <li>External lawyers.</li> <li>Banking entities.</li> <li>External auditors.</li> <li>External consultants.</li> </ul>
Administrative, judicial or any other type of process that involves the owner of personal data.	<ul> <li>Government.</li> <li>External consultants.</li> <li>External lawyers.</li> <li>Extrajudicial money collection companies.</li> </ul>
Apply the security, physical and hygiene measures established in the organization.	<ul><li>Government.</li><li>External consultants.</li></ul>

In case of having information transfers, an email will be sent to the address that you initially provided us, to inform you about this transfer.

# **DEADLINE OF CONSERVATION**

**ULL** will proceed to cancel and carry out the prior suppression of blocking personal data once they fulfill the purpose that justified their treatment. The cancellation of personal data will not be made when the assumptions of articles 26 and 34 of the Law are applicable.



## **EJERCICIO DE LOS DERECHOS ARCO**

Para el ejercicio de los derechos de acceso, rectificación cancelación y oposición (ARCO), de sus datos personales en posesión de **ULL**, recibiremos la solicitud ya sea en documento físico o electrónico, por los medios descritos en el apartado, "**MEDIOS DE COMUNICACIÓN**".

## **EXERCISE OF ARCO RIGHTS**

For the exercise of the rights of access, cancellation, rectification and opposition (ARCO), of your personal data in possession of ULL, we will receive the request either in physical or electronic document, by the means described in the section, "MEDIA OF COMMUNICATION".

Said request must comply with the requirements of art. 29 of the aforementioned law.

- Warme and address, as well as any additional information that may be used to contact you.
- Occuments that prove the identity.
- © Concise and clear description that describes the rights that you wish to exercise, as well as the personal data involved.
- Un the case of requesting rectification of personal data, you must accompany the documentation that supports the request.

The response to your request, will be sent to you within the deadlines set by the Law, provided they are not under the circumstances of exception of article 26 of the law and 75 of the regulations.

# **MODIFICATIONS TO THE PRIVACY NOTICE**

We reserve the right to make modifications or updates to this privacy notice at any time, for the attention of new legislation, internal policies or new requirements for the provision or offering of our services or products.

These changes will be informed by email and/or, by publishing it on our website <a href="www.ull.com.mx">www.ull.com.mx</a>. We will not be responsible if you do not receive the aforementioned notice of change in the Privacy Notice, due to a problem with your email account or data transmission over the Internet.

ULTIMATE LEVEL LOGISTICS, S.A. DE C.V.

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